**STUDY SKILLS**

***Course Description***

Do you have problems setting up your study environment or managing your time at the university? Do you want to develop your reading skills and improve your critical thinking? The study skills course can help you study effectively and acquire techniques that lead to success in your learning environment. The course covers the essential learning strategies as lecture note-taking, time management, library research and other personal and academic skills. The course also develops practical and efficient text reading as well as listening strategies and writing process skills. You will engage in concentrated practice to develop different types of paragraphs through multiple drafts, working towards academic essays. This course concentrates on preparing students for the listening and speaking needed in university classroom. You will develop efficient note-taking skills for classroom lectures along with skills for giving presentations.

***Outline of major content areas***

**UNIT 1** Improving reading efficiency

**UNIT 2** Note-taking skills

**UNIT 3** Basic research techniques

**UNIT 4** Writing skills

**UNIT 5** Learning through discussion

**UNIT 6** Managing your studies

**UNIT 7** Critical Thinking

***Learning Outcomes***

Upon completion of this course you will be able to:

* Acquire the skills that students need to succeed in university-level language courses; these skills are distinct from those required to succeed in school language courses. For example, learning how to take notes, read critically and study effectively in a group,
* Learn independently using the resources of the instructors, library and other resources of the university.
* Read and write using the critical-thinking skills of analysis and evaluation
* Read a text using different strategies and identify the main ideas and supporting details
* Identify and apply specific strategies to improve results in tests and exams